

VERNONIA SCHOOL DISTRICT 47J
1201 TEXAS AVENUE
VERNONIA OR 97064

BOARD OF DIRECTORS REGULAR MEETING MINUTES

March 8, 2018

- 1.0 CALL TO ORDER:** A Regular Meeting of the of Directors of Administrative School District 47J, Columbia County, Oregon was called to order at 6:06 p.m. by Brett Costley. **MEETING CALLED TO ORDER**
- Board Present:** Brett Costley, Stacey Pelster, Katie Pelster, Susan Wagner, and Greg Kintz. **BOARD PRESENT**
Board Absent: Melissa Zavales and Brittanie Roberts **BOARD ABSENT**
Staff Present: Aaron Miller, Superintendent; Nate Underwood, Middle/High School Principal; Marie Knight Business Manager; Barb Carr, Administrative Assistant; and Juliet Safier, VEA President. **STAFF PRESENT**
- Visitors present:** Amy Cieloha, Paige Cieloha, Dale Webb, Scott Laird, Tim Anderson, Lanaya Clapshaw, Sam Clapshaw, Becky Clapshaw, and Courtney Ferguson. **VISITORS PRESENT**
- 1.1** The Pledge of Allegiance was recited **PLEDGE OF ALLEGIANCE**
- 2.0 AGENDA REVIEW:** Brett Costley shared a request by a community member to discuss a sports transfer from a private school to VHS . He asked for board input. Susan Wagner moved to add the discussion as item 7.8 on the agenda. Stacey Pelster seconded the motion. Susan Wagner moved to approve the agenda a amended. Katie Cook seconded the motion. Motion passed unanimously with those in attendance. **AGENDA REVIEW**
- 3.0 SHOWCASING OF SCHOOLS**
- 3.1 Student Reports:** **STUDENT REPORTS**
VHS Public Relations Representative Brooke Naron updated the board on the following:
- Athletics: Boys' Basketball finished 3rd in State. Girls' Basketball made it to the first round of playoffs. Track has their first meet on the 17th, Baseball and Softball first games are next week. Robotics competition is tomorrow.
 - Leadership activities are continuing. President's Challenge "Pennies for Power" this year supports donations to the Officer Barbee family. Jars have been put up for donations of change. Students have selected various staff to participate in silly activities based on the amount of money collected. Leadership is also working to bring the SKID presentation back. They want to hold it prior to Prom on May 5th.
 - The recent Renaissance Assembly had a lot of awards to students earning a 2.5 GPA or better. Juniors will be taking the ASVAB testing tomorrow.
 - Community Talent show will be held on March 9th.
- 3.2 Principal Reports:** **PRINCIPAL REPORTS**
Nate Underwood handed out his report, highlighting that testing will be taking place next week for grades 3, 8 and 11. He also shared the upcoming 8th Grade Project (similar to the Senior Project) featuring projects centered around First Ladies.
- Mr. Miller shared that this week is Classified Employee Week and recognized all our classified staff. The school couldn't function without them and he thanked them for all their hard work on our behalf. He highlighted the Artist in Residence that was in the school last Fall, Sarah Ferguson. Her completed project is now hanging in the foyer between the trees. In April the annual Run For the Arts fundraiser will take place making it possible to fund assemblies, artist in residence, etc. next year.
- 3.2.1 VHS Drop Out Report:** Nate Underwood shared information about the Cohort rate. This rate is tied to the number of years it takes a student to graduate. There is a 4-year rate as **GRADUATION COHORT RATES SHARED**

well as a 5-year rate. This means that from the first year a student entered high school did they graduate in 4 or 5 years. The 2016-17 cohort rate for VHS was 84.8% of our students who graduated in 4 years. This is the highest it's been in the last four years and significantly higher than the State average of 74.8%. When compared to other like schools we are also above average as that rate is 80.7%. VHS 5-year rate was 94%.

3.2.2 VES Reading / Math Data: There was nothing to report on this month. Next month an update on behavior data will be provided. The May board meeting will offer another update on reading and math.

VES READING/MATH
DATA

3.3 Sports / Other Reports: There was no reports given this month.

4.0 PUBLIC COMMENT ON NON-AGENDA ITEMS:

PUBLIC COMMENT

Dale Webb shared his thoughts and concerns about recent school shootings in the headlines. Mr. Webb has worked as a reserve officer in the past and is hoping to spur discussions on what our District can do to be prepared. There appear to be options on preparedness. He is speaking to push forward these discussion to now rather than later.

Amy Cieloha addressed the board expressing frustration that students attending a private school are not allowed to play sports at VHS. She feels there is not enough options for student activities and that regardless of where a student is educated they should be allowed to participate in sports. She asked that the Board discuss the issue.

5.0 BUSINESS REPORTS:

BUSINESS REPORTS
SUPERINTENDENT
REPORT

5.1 Superintendent Report:

- Next Community Chat April 25th at LaCabana at noon. It was suggested that an evening option be added next year.
- A budget preparation document was shared that listed how to meet the needs of our students if inadequate funding wasn't an issue.
- Homeschool Charter Program – 16 requests from parents in the community have come in to enroll their students in the Yamhill Carlton School District so they could take advantage of the At-Home School Program offered in that District. Mr. Miller has had several meetings with a core group of these parents to develop guidelines to develop a similar program within VSD. It would require a minimum of 15 students for it to work financially for the District. The program would be K-8.
- Softball private school request update –one request has come in this year which has been approved as the student is a senior and has played all 3 previous years at VHS. All new requests will be denied for students that have chosen to attend a private school. The VHS athletic program is first and foremost for the students of VHS.
- Enrollment Update – numbers are holding steady.
- AVID – the VMS program has received a grant that will provide funds over the next three years. These funds are in addition to the HS program.
- Bond Update – Mist roofing contract has been awarded to Dan Titus. Three Rivers Audio Visual has been contracted to take care of the AV and commons technology project. Oh Architect contract has been signed and community meetings will be set up soon. Next on the list to begin tackling is the security component and the welding shop.
- Softball/Baseball Field Update: Fertilizer is down, starting to mow and drag fields.
- Greenman Field – security fencing is in place at the District's expense. Nothing is being shared by the City until all bids come in the on demolition. Susan Wagner shared that a lot of discussion is happening behind the scenes.

5.2 Financial Report; Marie Knight reported that the ending fund balance is holding at \$300,000. The proposed budget will be ready around the beginning of April to get ready for budget committee meetings.

FINANCIAL REPORT

5.3 Maintenance Report: The report was reviewed. A questions was asked about the grass

MAINTENANCE REPORT

damage – does the District know who did this? According to Mr. Miller there was a report of a white Toyota truck. There were also similar marks to City property. Police were notified. There were no other questions.

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| 6.0 | BOARD REPORTS / BOARD DEVELOPMENT: | Brett Costly shared that last month the Board talked about doing self-evaluations. To date he has received 5 responses. Brett will summarize the responses and send out to the Board. Going forward, the Board goals and low scoring standards will be the focus for Board work. Susan Wagner suggested a dedicated meeting for this. After discussion the Board was in consensus to hold a workshop on May 31 st at 6:00 p.m. to focus on goal setting. | BOARD REPORTS |
| | | Brett Costly shared that the school-based health center – Spencer Health and Wellness (SHaW) is still working through issues with providers. | |
| | | Greg Kintz shared that the Vernonia Education Foundation (VEF) is still trying to get a Chair | |
| 7.0 | OTHER INFORMATION and DISCUSSION: | | |
| 7.1 | Memorandum of Understanding: | Aaron Miller shared the OSEA request to develop a sick leave bank for staff that need additional sick leave beyond what they have available in their own accounts. The Board previously passed a similar MoU with the VEA for a personal leave bank. The OSEA request is for no more than 2 days per year per employee to donate and both Aaron Miller and Marie Knight do not see a financial impact to the District if this is granted. | OSEA MEMORANDUM OF UNDERSTANDING SHARED |
| 7.2 | Calendar Adjustment: | Aaron Miller shared that he has activated two of the potential snow days on the instructional calendar; Friday, March 16 and Friday, May 18. Students missed school on February 21 and 22 due to weather. Classified staff will make up the two hour delay day on April 13 and May 11. | SCHOOL YEAR CALENDAR ADJUSTED |
| 7.3 | Policies Presented for First Reading: | Aaron Miller shared that the group of policies handed out are being presented for a first reading. These policies will be on the agenda for approval at the April meeting. | POLICIES PRESENTED FOR FIRST READING |
| 7.4 | Budget Committee Vacancies: | Aaron Miller shared that Steve Whiteman has submitted an application to be on the Budget Committee. With this application there are still two vacancies on the committee. | BUDGET COMMITTEE VACANCIES DISCUSSED |
| 7.5 | Clay Target Team Request: | Sam Clapshaw made a request for approval to put together a clay target shooting team at VHS. There are currently 30 other high schools in the state with active teams. Clay Target League offers insurance for schools, and the league only allows 10 students per coach. Practices would be held at the Hillsboro Trap and Skeet Club on Wren Road. Mr. Miller shared that there are hoops to jump through in regards to insurance and with the current district policy on weapons. This is not something that can happen this year but there is potential to have a future team. The board would need to have discussion as to whether or not they are willing to alter the current policy. | CLAY TARGET TEAM REQUEST SHARED |
| 7.6 | Staff Resignation: | Mr. Miller shared that Kindergarten teacher Lisa Edwardsen has submitted her resignation effective June 30, 2018. | EDWARDSSEN SUBMITS RESIGNATION |
| 7.7 | Out of State Travel Request: | Mr. Underwood stated that the VMS Close Up trip to DC is occurring April 14 – 19 th . 16 VMS students are attending along with teacher Ashley Ward and Matt Blair as chaperones. | OUT OF STATE TRAVEL REQUEST FOR 8 th GRADE TRIP DISCUSSED |
| 7.8 | Private School Student Athletic Participation Request: | The Board held discussion on this request. Melissa Zavales agrees with the decision however timing of it is unfortunate. The board was in consensus with the decision and in support of Aaron Miller's reasoning for denial of any future requests. | PRIVATE SCHOOL STUDENTS ATHLETIC REQUEST DISCUSSED |

8.0 ACTION ITEMS

- 8.1 Memorandum of Understanding:** Susan Wagner moved to accept the Memorandum of Understanding from the OSEA as presented. Stacy Pelster seconded the motion. Motion passed unanimously with those in attendance. OSEA MEMORANDUM OF UNDERSTANDING APPROVED
- 8.2 Budget Committee Appointment:** Katie Cook moved to appoint Steve Whiteman to a three-year term on the Budget Committee. Susan Wagner seconded the motion. Motion passed unanimously with those in attendance. WHITEMAN APPOINTED TO BUDGET COMMITTEE
- 8.3 Budget Calendar:** Greg Kintz moved to approve the Budget Calendar as presented at the Feb. 8, 2018 meeting. Katie Cook seconded the motion. Motion passed unanimously with those in attendance. BUDGET CALENDAR APPROVED
- 8.4 Staff Resignation:** Stacy Pelster moved to accept the resignation of Lisa Edwardsen effective June 30, 2018. Greg Kintz seconded the motion. Motion passed unanimously with those in attendance. EDWARDSEN RESIGNATION ACCEPTED
- 8.5 Out of State Travel:** Katie Cook moved to approve out of state travel for the 8th Grade Close Up Trip to Washington DC April 14-19, 2018. Susan Wagner seconded the motion. Motion passed unanimously with those in attendance. OUT OF STATE TRAVEL APPROVED

9.0 MONITORING BOARD PERFORMANCE: Nothing reported.

MONITORING BOARD PERFORMANCE

10.0 CONSENT AGENDA

10.1 Minutes of the 02/08/18 Regular Meeting.

Greg Kintz moved to approve the minutes of the 02/08/18 regular meeting as presented. Stacy Pelster seconded the motion. Motion passed unanimously with those in attendance.

MINUTES APPROVED

11.0 RECESS to EXECUTIVE SESSION under O.R.S. 192.660 (2) (i) at 8:18 p.m. to discuss teacher and administrative evaluations and recommendations for contract renewal.

RECESS TO EXECUTIVE SESSION

12.0 RETURN TO REGULAR SESSION at 8:35 p.m.

13.0 ACTION ITEM:

13.1 Approve Resolution #1718-01: Susan Wagner moved to approve Resolution #1718-01 extending licensed employee contracts as presented. Katie Cook seconded the motion. Motion passed unanimously with those in attendance.

RESOLUTION #1718-01 APPROVED

13.2 Approve Resolution #1718-03: Katie Cook moved to approve Resolution #1718-03 extending administrative employee contracts as presented. Greg Kintz seconded the motion. Motion passed unanimously with those in attendance.

RESOLUTION #1718-03 APPROVED

Other Issues: Brett Costley shared that he enjoyed having Stacy's little one at the table. He was great.

OTHER ISSUES

14.0 MEETING ADJOURNED at 8:37 p.m.

ADJOURNED

Submitted by Barb Carr, Administrative Assistant

Board Chair

District Clerk